

CREDIT APPLICATION FORM

Russell Curtis & Janes Advertising Pty Ltd
ABN 15 005 856 575 and its related Bodies Corporate

RUSSELL CURTIS & JANES

ADVERTISING (VIC) PTY LTD

INC. IN 1965

Section 1 – APPLICANT DETAILS

Contact Name: _____ Contact Position: _____

Business Type: Company Sole proprietor Partnership

Name (Company Name/Partnership/Sole Trader): _____

Trading Name (Registered Business Name): _____

ABN or ACN: _____

Nature of Business: _____ No. of Years Trading: _____

Principal Place of Business: _____ State _____ Postcode _____

Postal Address (if different): _____ State _____ Postcode _____

Telephone: _____ Fax: _____

Mobile: _____ Email: _____

Sole Trader, Partner or Director Details

	Name of Sole Trader Partners or Directors	Telephone
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

Credit Amount and Bank Details

Expected Expenditure: Monthly: \$ _____ Annual: \$ _____

Section 2 – TRADE REFERENCES (3 REQUIRED)

	Company Name	Contact Person	Telephone
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

Section 3 – CREDIT TERMS AND CONDITIONS

1. Definitions and Interpretation

Company means Russell Curtis & Janes Advertising Pty Ltd (ACN 005 856 575) or a related body corporate.

Conditions means these Credit Terms and Conditions and the Terms and Conditions published on our website.

Customer means the party making this Credit Application.

2. Privacy

a) By agreeing to these Conditions, you agree that the Company may seek from a credit reporting body, a credit report containing personal information about me/us to assess whether to accept me/us as a guarantor for credit applied for, or provided to, the Customer.

b) Under s18E(c) of the *Privacy Act* the Company may provide to a credit reporting bodies certain Personal Information about you in relation to your Credit Application. Those credit reporting bodies may include the information provided to them by the Company in reports that they provide to other credit providers to assist them in assessing your credit worthiness. If you fail to meet your

payment obligations to us in relation to your Credit Application, or if you commit a serious credit infringement in relation to the credit provided by the company, we may be entitled to disclose this information to credit reporting bodies.

- c) If the Company considers it relevant to assessing your application for personal credit, you agree to the Company obtaining a report about your commercial activities or commercial credit worthiness from a Credit Reporting Business and agree to the Company obtaining a credit report containing personal credit information about you in relation to commercial credit provided by the company from a Credit Reporting Business.
- d) If the Company considers it relevant to collecting overdue payments in respect to commercial credit provided to me/us. I/we agree to the Company receiving from a Credit Reporting Body, a credit report containing personal information about me/us in relation to collecting overdue payments.

3. Customer Obligations

- a) These Conditions apply if the Company accepts an order for Goods or Services from the Customer, whether on credit or otherwise. Credit will be extended at the Company's sole discretion and the Company reserves the right at any time and for any reason to refuse to supply any further Goods or Services to the Customer. If the Company does decline to give the Customer further credit, this does not affect the terms which apply to any amounts then owing by the Customer to the Company.
- b) If the Customer fails to comply with any of these Conditions or fails to meet any obligation to pay the Company when due, suffers an Insolvency Event or makes any misrepresentation to the Company, the balance of the Customer's account to the Company becomes immediately due and payable.
- c) The Customer agrees that it must:
 - i. Pay the price charged by the Company for any Goods or Services supplied to the Customer on performance or where credit terms are offered within 30 days from the date on which the goods or services were supplied or provided, or as agreed.
 - ii. Pay, upon request, any fee to register or maintain any security interest held by the Company in respect of Services supplied to the Customer.
 - iii. Advise the Company immediately of any Insolvency Event, change in ownership, control or trading name.

Section 4 – ACKNOWLEDGMENT

By signing this Credit Application, you hereby **acknowledge and agree** that the Customer is applying for a Credit Account with the Company and agrees to be bound by the Conditions and **warrants further** that:

1. it authorises the Company to place advertising on its behalf and note that the trading terms are strictly 30 days;
2. default of these terms can result in the immediate cancellation of credit and advertising;
3. it has read and understood these Credit Terms and those published on the Company's website;
4. all information provided to the Company is true, complete and correct and acknowledge that the Company will rely on the information in making a decision to grant the Credit Account.

Signatory

Witness

Print Name

Print
Name

Position

Address

Signature

Signature

Date / /

Date / /

Signatory

Witness

Print Name

Print
Name

Position

Address

Signature

Signature

Date / /

Date / /

HOW TO USE THIS FORM

CREDIT APPLICATION FORM

Section 1 – Applicant Details

- Ensure that all sections of the form are filled out. For all applications, check that the ABN and business name are correct online at the Australian Business Register (<http://abr.business.gov.au>).
- Where the amount of credit sought is significant, or the applicant is likely to be a continuing customer, it is wise to conduct a full company search to confirm that the applicant details are correct.

Section 2 – Trade References

- Ensure that trade references are provided (and checked) prior to providing credit.
- If there are concerns about the independence or operating history of the trade references, company searches and director name searches may assist. Again, where the credit sought is significant, or the applicant is likely to be a continuing customer, it may be advisable to conduct searches in relation to trade references.

Section 4 – Acknowledgement

- Ensure that the acknowledgment has been properly signed and witnessed. The dates on both the signatory and witness boxes should match, and the printed names should be clearly legible.
- If the signatories are also providing a personal guarantee, ensure that the signatures match.